

Moving Checklist

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Two months before

- Go through every room and decide what you want to take to your new home, what you want to throw out, and what you want to donate to charity or sell.
- Call moving companies for quotes.
- Call new school to register your child and have any records sent over from their previous school.
- Contact your vet, dentist, doctor and have them transfer your records if you will be switching clinics.
- Contact your insurance company to update them with your new address.
- Register to vote based on your new address.
- Fill out change of address form at Canada Post or online at www.canadapost.ca/cpa/en/personal/receiving/manage-mail/mail-forwarding.page
- Contact utility companies to set up services at your new house (hydro, water, gas, propane, internet, cable, satellite, hot water heater if a rental, etc).
- Start using up old cleaning products, frozen food and staples. Don't buy any more than is necessary before moving.
- Schedule cancelation of utilities at old house (hydro, water, gas, propane, internet, cable, satellite, hot water heater if a rental, etc).
- Schedule cancelation of services at old house, newspaper, house cleaning, lawn maintenance, etc.
- Start collecting boxes and moving supplies, tape, labels, markers, etc.

One month before

- Book your moving day off work.
- Schedule/book a moving company for your move, or reserve a truck or van rental.
- Begin packing none essential items. Make sure to clearly label boxes.
- Clean as you go.
- Notify important parties of your move, employer, gym membership, drivers licence, health card, credit cards, any subscriptions, bank, etc.
- Arrange for important school, medical, financial, and legal records to be transferred to your new home.
- Put a package together with any pertinent information for the house, warranties, instruction manuals, etc
- Book house cleaning if necessary.

Two weeks before

- Call to confirm your movers.
- Continue packing and cleaning as you go.
- Meal plan to minimize packing food.
- Get back any items you have lent out and return any items you have borrowed (library, school, etc).
- Pick up any items that are being repaired.
- Start packing non-essential items, clearly label all boxes
- Arrange for a babysitter and pet sitter for moving day.
- Set aside fresh towels/linens to be used on moving day at the new house.
- Take furniture apart. Tape ziplock bags of removed hardware to the furniture.
- Draw up a floor plan for your new home and start planning your furniture arrangement (it makes moving in twice as easy).

One week before

- Finish packing suitcases and basic essentials.
- Schedule your final walk through at your new house and take any measurements needed for your move.

DAYS BEFORE

- Defrost and clean the freezer.
- Clean the refrigerator and oven.
- Get payment ready for the moving company.
- Pack a moving day essential item bag (medications, snacks, water, toiletries)
- Take down items such as curtain rods, shelves, light fixtures and mirrors that you are taking with you.
- Set aside any boxes you'll be moving yourself.
- Make sure you have enough room in your vehicle to fit what you'll be moving.
- Return any cable t.v equipment.

Moving day

- Plan to stay home until the moving van has left.
- Take out all the garbage and recycling.
- Do a final check for overlooked items. Make sure windows and doors are locked, appliances are working and turned off, lights are turned off, and all keys are left for the buyers.
- Check all appliances at the new house to make sure they're working.
- Make sure you have working smoke detectors, co detectors and fire extinguishers.
- Take any before pictures if wanted.
- Check when garbage and recycling pick up is.
- Check where your mail will be delivered.
- Introduce yourself to your new neighbours.
- Go for a walk and get familiar with your new neighbours.